



STANDARD GUARANTOR APPLICATION FORM

Agency Name : THE LETTING SHOP

Agency Number : 100787

A SEPARATE FORM MUST BE FULLY COMPLETED IN CAPITALS AND BLACK INK BY EACH APPLICANT AGED 18 YEARS AND OVER. PLEASE NOTE – FAILURE TO GIVE CORRECT AND DETAILED INFORMATION WILL RESULT IN A DELAY IN YOUR APPLICATION.

Please note: If no option is selected then a Comprehensive Reference will be undertaken.

Credit Check Credit Check Plus Comprehensive Ref Comprehensive Ref Plus

PROPOSED TENANCY DETAILS

| | | | |
|----------------|--|-----------|--|
| Address | | | |
| Town | | Postcode: | |
| Name of Tenant | | | |

| | | | | | |
|-------------------------------|---------------|---------------------------|---|----------------------------|---|
| Rental Period (please select) | 6 / 12 Months | Total Rent PCM (Property) | £ | Total Rent PCM (Guarantor) | £ |
|-------------------------------|---------------|---------------------------|---|----------------------------|---|

| | | | |
|--------------------|--|--------------------|--|
| Tenancy Start Date | | Name of Negotiator | |
|--------------------|--|--------------------|--|

TO BE COMPLETED BY GUARANTOR

| Title | First Name | Middle Name | Surname | Other names you have been known by |
|-------|------------|-------------|---------|------------------------------------|
| .. | | | | |

CONTACT DETAILS

| | | | |
|----------------------------------|----------------------------------|--|-----------------------------------|
| Telephone: | | Mobile: | |
| E-mail Address: | | | |
| Date of Birth: | | National Insurance Number: | |
| Married <input type="checkbox"/> | Single <input type="checkbox"/> | Separated <input type="checkbox"/> | Divorced <input type="checkbox"/> |
| | Widowed <input type="checkbox"/> | Living with partner <input type="checkbox"/> | |

ADDRESS DETAILS

Current Address (Please provide previous address and dates of residency in the last 6 years)

| | | | |
|------------|--|--------------------|----------|
| Address: | | | |
| Post Code: | | Period at address: | Yrs Mths |



Previous Address 1

Address:

Post Code: Period at address: Yrs Mths

Have you ever had any County Court Judgements, Court Decree, Bankruptcy or Administration Orders?

Yes No (If yes, please detail on a separate sheet)

EMPLOYMENT/INCOME DETAILS

Employed Self Employed On Contract Retired Unemployed Student

| | | | |
|----------------------------|----------------------|----------------------|--|
| Name of Employer: | <input type="text"/> | | |
| Address of Employer: | <input type="text"/> | | |
| Applicants Telephone No: | Employee No.: | <input type="text"/> | |
| Applicants E-mail Address: | Position Held: | <input type="text"/> | |
| Starting Date: | Salary | <input type="text"/> | |
| Reference Contact Name: | Ref. Tel No: | <input type="text"/> | |
| Reference Fax No: | Ref. E:mail: | <input type="text"/> | |

If you are Self-Employed please complete Accountants details below. Please Note - Failure to complete the below section will result in a delay in your application:

| | | | |
|------------------------|----------------------|----------------------|--|
| Name | <input type="text"/> | | |
| Address | <input type="text"/> | | |
| Telephone No: | Fax No: | <input type="text"/> | |
| E:mail Address: | Your trading name: | <input type="text"/> | |
| Date commenced trading | Approx annual income | <input type="text"/> | |

Please provide details of any additional income i.e. Tax Credits, Second Employments etc. below. Proof of this income will be required.

BASIC & COMPREHENSIVE PLUS REFERENCES ONLY

FOR A BASIC OR COMPREHENSIVE PLUS REFERENCES APPLICANTS MUST PROVIDE THE BELOW;

COPY OF PASSPORT COPY OF DRIVING LICENCE NATIONAL INSURANCE NO:



Declaration:

I hereby confirm that the information provided by myself is to the best of my knowledge true and I have no objections to the information being verified by whatever means deemed necessary. I understand that the results of the findings will be forwarded to the appointed letting agent and/or landlord, and may be accessed again should my guarantee default on their rental payment. I agree that Ref-Rents Ltd may search the files of the credit reference agency that will keep a record of that search. I understand that no details of the searches will be given to me by the letting agent and/or landlord. I may request the name and address of the credit reference agency to whom I may apply for a copy of any information provided. This application is bound by ground 17 of the housing act 1996. I understand that if any information within this application is found to be untrue, it is grounds for termination of the tenancy. I hereby authorise the above named bank or building society to respond to status enquiries made in respect of this application. The details you provide will be held by Ref-Rents Ltd and the letting agent. **I hereby give authorisation to my employer/accountant and landlord to provide information requested by Ref-Rents Ltd.**

Guarantors Signature Date

Print Name