



## STANDARD TENANCY APPLICATION FORM

Agency / Landlord Name: THE LETTING SHOP  
Agency Number: 100787

A SEPARATE FORM MUST BE FULLY COMPLETED IN CAPITALS AND BLACK INK BY EACH APPLICANT AGED 18 YEARS AND OVER. PLEASE NOTE – FAILURE TO GIVE CORRECT AND DETAILED INFORMATION WILL RESULT IN A DELAY IN YOUR APPLICATION.

- Credit Check with Risk Analysis**
- Comprehensive Ref with Risk Analysis**
- Coversure plus (Rent Guarantee)**
- PLEASE NOTE: IF NO CREDIT CHECK IS SELECTED THEN A COMPREHENSIVE REFERENCE WITH RISK ANALYSIS WILL BE CARRIED OUT.**

### Proposed Tenancy Details:

Address	
Town	
Postcode	

Rental Period		Months
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Total Rent per month (Property)	£
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Total Rent per month (Applicant)	£
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### Negotiator:

### Proposed Tenancy Commencement Date:

Is the Tenancy Shared? Yes  No

Is this a Student Property? Yes  No  (If Yes a Guarantor will be required)

APPLICANTS WILL BE JOINTLY AND SEVERALLY LIABLE FOR THE TOTAL RENT PER MONTH FOR THE PROPERTY.



**TO BE COMPLETED BY TENANT**

Title	First Name	Middle Name	Surname	Other names you have been known by
..				

**Contact Details**

Telephone  Mobile

E-mail Address

Date of Birth  National Insurance Number

Married  Single  Separated  Divorced  Widowed  Living with partner

**Address Details**

Please provide previous address and dates of residency in the last 6 years, (over 3 months) attaching a separate sheet if necessary.

**Current Address**

Address				
Post Code				
Period at address	<input type="text"/>	Years	<input type="text"/>	Months

Owner  Council Tenant  Private Tenant  Living with Friends/Relatives

**Estate Agent/Solicitor/Managing Agent/Landlord for your current Address.**

Name			
Address			
Telephone (Day)	<input type="text"/>	Telephone (Eve)	<input type="text"/>
Fax No:	<input type="text"/>		

**Previous Address**

Address				
Post Code				
Period at address	<input type="text"/>	Years	<input type="text"/>	Months



**Have you ever had any County Court Judgements, Court Decree, Bankruptcy or Administration Orders?**

Yes  No  (If yes, please detail on a separate sheet)

Have you had any criminal convictions?  Yes  No

Have you got any pets?  Yes  No

Do you smoke?  Yes  No

Will there be children living at the property? .....

**Employment/Income Details**

Employed  Self Employed  On Contract  Retired  Unemployed  Student

<b>Name of Employer:</b>			
<b>Address of Employer:</b>			
<b>Applicant Work Telephone No:</b>		<b>App. Fax No:</b>	
<b>Applicants E:mail Address:</b>		<b>Position Held:</b>	
<b>Starting Date:</b>		<b>Salary</b>	
<b>Reference Contact Name:</b>		<b>Ref. Tel No:</b>	
<b>Reference Fax No:</b>		<b>Ref. E:mail</b>	

**If you are Self-Employed please complete Accountants details below. Please Note - Failure to complete this section will result in a delay in your application:**

<b>Accountant</b>			
<b>Address</b>			
<b>Telephone No:</b>		<b>Fax No:</b>	
<b>E:mail Address:</b>		<b>Your trading name:</b>	
<b>Date commenced trading</b>		<b>Approx annual income</b>	

**Please provide details of any additional income i.e. Tax Credits, Second Employments etc. below. Proof of this income will be required.**




**Next of Kin**

<b>Name</b>			
<b>Address</b>			
<b>Telephone (Day)</b>		<b>Telephone (Eve)</b>	
<b>Fax No:</b>			

**Bank/Building Society Details (Current Only)**

<b>Bank/Society Name</b>			
<b>Address</b>			
<b>Account No:</b>		<b>Sort Code</b>	

**Declaration:**

I hereby confirm that the information provided by me is to the best of my knowledge true and I have no objections to the information being verified by whatever means deemed necessary. I understand that the results of the findings will be forwarded to the appointed letting agent and/or landlord and maybe accessed again should I default on my rental payment. I agree that Rentwise UK Ltd may search the files of the credit reference agency that will keep a record of that search. I understand that no details of the searches will be given to me by the letting agent and/or landlord, but I may request the name and address of the credit reference agency to whom I may apply for a copy of any information provided. This applications bound by ground 17 of the housing act 1996 and I understand that if any information within this application is found to be untrue, it is grounds for termination of the tenancy. I hereby authorise the above named bank or building society to respond to status enquiries made in respect of this application. The details you provide will be held by Rentwise UK Ltd and the letting agent. **I hereby give authorisation to my employer/accountant and landlord to provide information requested by Rentwise UK Ltd.**

Applicant's Signature ..... Date .....

Print Name .....

**PROOF OF RESIDENCY OBTAINED**      **Choose from list or Specify** .....